

CSHPM Award Guidelines

The CSHPM Award is a prize to be presented for the best student paper published in the *Proceedings* of the CSHPM Annual Meeting. These guidelines were approved at the 2012 Annual General Meeting.

1. Eligibility.

- a. Only papers written or co-written exclusively by students are eligible for this prize.
- b. A student is defined as any individual currently enrolled at a university when the abstract is submitted. This includes undergraduate and graduate students in any program of study.
- c. A student wishing to be considered for the Award must submit a written version of the presentation (maximum 3,500 words, digital format) to the Program Chair for publication in the *Proceedings*.
- d. The Award shall be judged on the quality of the written version of the paper; however, the winning paper must have been delivered at the annual meeting.

2. Notification.

- a. The Program Committee shall alert presenters to the existence of this award when notifying presenters that their papers have been accepted.
- b. The Program Committee shall alert prospective presenters to the existence of this award by including a notice in the Call for Papers and on the CSHPM website. The Program Committee should endeavor to distribute this notice to all appropriate forums such as mailing lists and websites in the field.

3. Award Committee.

- a. The Program Chair shall serve as Chair of the ad hoc Award Committee and shall (prior to September select between two and four other members of the Society who will also serve on the Award Committee.
- b. The Award Committee may (but need not) be coextensive with the Program Committee.
- c. Students may not be members of the Award Committee.
- d. The Award Committee Chair shall distribute written submissions to other Committee members for adjudication.

4. Award.

- a. The prize shall be a monetary award intended as a stipend for the purpose of presenting either the award winning paper or a different paper at another meeting. The amount of the stipend will be determined by the Executive Council.

5. Criteria.

- a. Clarity of paper.
- b. Quality and originality of research.